

## English Language Instructor

### 1. Job Description

Tsinghua University is one of China's most prestigious universities. The Department of Foreign Languages and Literatures is responsible for teaching English to many of the best undergraduate and graduate students in the country. Candidates should have the ability to teach a variety of classes, such as listening, speaking, writing, British/American society and culture, newspaper reading, literature, etc. The teaching load varies depending upon the Department's needs and teacher requests approved in advance. The minimum teaching load is 16 hours per week, or 16 credit hours. The salary level is based on the number of hours assigned. In addition to teaching, successful candidates will be expected to prepare lessons, correct written assignments and have 1.5 office hours per week. Successful candidates are also expected to help develop the environment of English language learning in the University and the Department. Specifically, each teacher will present one English lecture on topics agreed upon by the teacher and the Department. Teachers may also be asked to judge various English contests; i.e. music, writing, and speaking competitions, and to audio record examination questions.

### 2. Qualifications

Candidates should be NATIVE English speakers and have at least a master's degree or equivalent in a relevant subject area. Teaching experience in higher education and a publication record are preferable. Candidates should be committed to high quality teaching and a willingness to assist students.

### 3. Salary and Benefits

Salary and benefits package will be within the range of 150,000 - 180,000 RMB per annum, depending on the teaching load (key factor), qualifications and experience. This post is available from the fall semester (i.e. 20<sup>th</sup> August) and will be offered on a fixed-term contract for one year (ending on 31<sup>st</sup> July).

### 4. Application Documents

One copy of a completed [application form](#), a complete CV with a recent photo, and two reference letters must be submitted in order to be considered.

### 5. Contact Person

Ms. Zhao Yilan, Assistant for International Affairs, Dept. of Foreign Languages and Literatures

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